

# **LSC ANNUAL ORGANIZATIONAL MEETING MINUTES**

**New Field School Local School Council**

**1707 W. Morse Ave**

**Annual Organizational Meeting for 2025-26 School Year**

**School Library**

**Tuesday, July 8, 1:00 PM**

1. Call Meeting to Order Principal/Formal Chairperson

Motion to call the meeting to order was made by Sarah Bledsoe at 1:00.

2. Roll Call / Establish Quorum Principal/Formal Chairperson

In attendance: Sarah Bledsoe, Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker

3. Selection of Temporary Chairperson Principal/Formal Chairperson

Motion was made to elect Sarah Bledsoe as the Temporary Chairperson by Conrey Callahan.

Motion was approved by Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker.

4. Selection of Temporary Secretary Temporary Chairperson

Motion was made to elect Jennifer Nelson as the Temporary Secretary by Sarah Bledsoe.

Motion was approved by Pari Karim, Rachel Oppenheimer, Sheila Ongay, Conrey Callahan, and Jenn Bricker.

5. Approval of Agenda Temporary Chairperson

Motion to approve the agenda was made by Sarah Bledsoe. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker.

6. [Approval of May, 2025 meeting minutes](#) Temporary Chairperson
- Motion to approve May meeting minutes was made by Sarah Bledsoe. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker.
- 7 Motion and Selection of Chairperson Temporary Chairperson
- Motion was made to approve Sarah Bledsoe as Chairperson. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker.
8. Motion and Selection of the Secretary Newly Elected Chairperson
- Motion was made by Sarah Bledsoe to approve Jennifer Nelson as Secretary. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, and Jenn Bricker.
9. Motion and Selection of the Vice-Chair Newly Elected Chairperson
- Motion was made by Sarah Bledsoe to approve Jenn Bricker as Vice-Chair. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, and Jennifer Nelson.
10. Motion(s) and Selection of FOIA/OMA Newly Elected Chairperson Officer(s)
- Motion to approve Cynthia Taines as FOIA/OMA was made by Sarah Bledsoe. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker.
11. Set Regular Meetings Schedule for School Year Newly Elected Chairperson
- The meetings will be held on Tuesdays at 5 pm, with the exception of the November 5th meeting, which will be held on Wednesday.
- Meeting dates for the 2025-2026 school year:
- September 2nd
- October 7th
- November 5th (Wednesday)

January 13th

February 10th

March 10th

April 14th

May 19th

Conrey Callahan will update the organizational document and upload the meeting dates.

12. Adopt / Re-adopt Bylaws or Establish Newly Elected Chairperson

Motion was made by Sarah Bledsoe to maintain standard bylaws. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker.

13. Adopt / Re-adopt Rules of Order for LSC Meetings Newly Elected Chairperson

Motion was made by Sarah Bledsoe to adopt standard rules of order. Motion was approved by Conrey Callahan, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Jenn Bricker.

14. Announce Date of First Regular Meeting Newly Elected Chairperson

September 2nd will be the first meeting date for the 2025-2026 school year.

15. Internal Accounts Expenditures Approval

a. Internal Accounts: ESL Coursework for teacher Carolyn Seashore (\$1,800)

An ESL endorsement has to be obtained by general education teachers. One teacher is currently going through coursework. The remaining amount is \$1800. Funds can be used out of the building lease account.

b. Air phone Door installation for back alley entry doors: (\$3,401)

Principal's Award funds could be used to fund the installation of a back alley camera and door system. The video monitor would be used to allow staff to enter the building.

c. Young Rembrandts OST payment (\$2,500)

The vendor never finalized a task order with CPS and the work was never completed. We still need to pay the vendor. Internal accounts can be used to pay the remaining balance.

Motion to approve payment for these three expenses made by Jenn Bricker. Motion was approved by Sarah Bledsoe, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Conrey Callahan.

16. Enrollment & Staffing Updates → possible budget amendment for SY26

The tentative staff organizational chart was shared with HR. Six SECAs and one teacher assistant were impacted by the current budget. There is a meeting scheduled on Thursday to discuss impact notices. A specific date will be given to provide notice to impacted staff members.

We'll likely have four staff members impacted (one is leaving for another school and another is accepting a different position). An appeal is being made for two additional paraprofessionals at this time. Depending on enrollment, there may be additional appeals made during the school year. It's uncertain how long the appeal process will take, or what the outcome may be.

Conrey will keep us updated on the appeal process and any status changes. Impact notices will be shared with staff members.

When the budget passed in June we had discussed third grade. We currently have 84 anticipated third grade students. 22-26 students will be in the bilingual program. 18-20 students will likely be in each third grade classroom. 13 new students will be coming from Acero Crus and 4 will be third grade students.

A motion was made by Sarah Bledsoe to add the LSC vacancies. Motion was approved by Jenn Bricker, Pari Karim, Rachel Oppenheimer, Sheila Ongay, Jennifer Nelson, and Conrey Callahan.

Rachel Oppenheimer will be unable to continue with the LSC for this current school year. We will have the application for community representative open until August 29th.

17. Public Participation

Tony from Alderwoman Maria Hadden's office shared information about Participatory Budget Cycling process. The idea collection phase will taking place until August 3rd. There will be a virtual meeting taking place on July 15th, and an in-person meeting on July 26th. Committees will be formed focused on different topics (playgrounds, streets, etc.)

A Back to School Bash will take place at Willie B. White Park on August 9th (backpacks will be given out to families). An email will be shared that can be passed on to parents.

18. Adjournment

Meeting was adjourned at 1:43 p.m.